

# Website Policy

## Metropolitan Baptist Church (MBC)

### **Purpose of the Website**

Metropolitan Baptist Church (MBC), Oklahoma City, Oklahoma, maintains a website to provide our members and the larger community with a convenient source of information about our beliefs, mission, and core values along with timely information about our programs, ministries, and events. We especially want to provide help to newcomers contemplating attending worship services or joining the church.

### **Policy Goals**

This policy is to provide guidance about what information is appropriate for posting to the site and to set the expectation about what information is likely to be posted. We wish to provide a beneficial balance between the utility of the website and the privacy of individuals.

### **Policy Administration**

Each individual or ministry who posts to the site is responsible for the content they post. To assist in consistency, training is provided and a pastor or web coordinator makes periodic reviews of the website to assure the policy is being followed. All elders, deacons, staff and heads of ministries will be given copies of this policy and will be expected to familiarize themselves with the policy's objectives and provisions.

### **Use of Personal Data**

We do not collect personal information about you unless you choose to provide that information to us. We do not give, share, sell, or transfer any personal information to a third party. We do not disclose to third parties your personal information, combined personal and demographic information, or information about your use of this website. We use the information you provide for the purpose for which it was originally collected. We may also use it to help us improve the content and functionality of our website in order to better understand the needs and interests of the people and organizations that use our site, and to improve our programs and ministries.

**Children:** We do not knowingly collect personal data from children under the age of eighteen. If you are under eighteen, please do not give us any personal information about yourself online such as your name, address, birth date, phone number, school or email address. If you have reason to believe that a child has provided personal data on this website, please contact us and we will endeavor to delete that information.

**Photographs:** We routinely use photographs of church members and visitors on our website. We do not list names or other identifying information with the photographs of children. If you see a photograph or name on our website that you would prefer not to appear, please contact the church at (405) 722-2550 to request a deletion.

Personal information and photographs of our church staff are posted on the website.

### **Links to Other Sites**

Our privacy policy applies only to this website which is owned and administered by MBC. This site contains hyperlinks to websites that are not operated by us. These hyperlinks are provided for your reference and convenience only and do not imply any endorsement of the activities of these third-party websites or any association with their operators. We do not control these websites and are not responsible for their data practices. We urge you to review the privacy policy posted on any site you visit before using the site or before providing any personal data about yourself.

### **Linking to Our Site**

We encourage you to link to our pages. However, we ask that you abide by the following guidelines when doing so: 1) You may not infer or imply that MBC sponsors or in any way approves of your site or any other site. 2) You may not frame, display, or alter any material from our website, or our web pages directly, that in any way obscures our identification, banners or site navigation. Some sites use frames to present content belonging to another site as if it was their own. The presentation of the material linked to must make it readily apparent that the content is the property of MBC. 3) You may not duplicate content, including graphics and/or photographs from this website without express written permission from MBC.

### **Policy Changes**

We are continually improving and adding new functionality and features to this website. Because of these ongoing changes, changes in the law, and the changing nature of technology, we may revise this policy from time to time. If and when this occurs, we will post a dated notice on our home page informing you that a change has been made.

When the website policy is updated, copies must be provided to all web coordinators and all church staff.

### **Disclaimer and Waiver**

This website is provided by Metropolitan Baptist Church on an "as is" basis. MBC makes no representations or warranties of any kind, express or implied, as to the operation of the website or the information, content or materials included on this website. Persons or entities using, linking to or providing information to this website do so at their own risk and any such usage of this website constitutes a waiver of any or all claims by such person or entity against MBC or MBC employees. By using this website, a user agrees that MBC will not be liable for any damages of any kind arising from the use of this website, including but not limited to, direct, indirect, incidental, punitive, and consequential damages.

### **Rights and Governing Authority**

MBC reserves the right to modify this policy at any time with or without advance notice. This policy shall be governed by and construed in accordance with the laws of the state of Oklahoma and federal law and regulation.